



2013 North Carolina Fourth Degree Exemplification

Date – October 26, 2013

Where – Sheraton Imperial Hotel & Convention Center
4700 Emperor Blvd., Durham, NC 27703 (RTP)

Room Rate: Hotel Level - \$120.00 per night (+ tax) with complimentary hot Breakfast

Cut off date for hotel reservations is September 25, 2013, phone number is 919-941-5050. Be sure to tell them “Knights of Columbus Exemplification”.

Register on line using:

<https://www.starwoodmeeting.com/StarGroupsWeb/res?id=1301310442&key=DBC55>

Candidates fee \$70.00 to include Baldric, pin, banquet ticket and Fourth Degree certificate. This fee is set by the Supreme Council.

Exemplification Time: 12 noon sharp! Candidates should arrive between 9:30 AM and 10:30 AM.

We will need as many Sir Knights in regalia as possible for the Exemplification to act as Section Guides for the candidates and for Mass. Let’s show the Candidates that we support them and are proud of them becoming a part of the Patriotic Arm of the Order.

Ladies Luncheon 12:00 noon Ladies luncheon Fee - \$25.00

Ladies Luncheon Menu: Field greens with three dressings, marinated tomatoes and cucumbers, shredded cheese, cottage cheese, julienned ham and turkey, broccoli florettes, diced hard boiled eggs, bacon bits, dinner rolls, butter, coffee and iced tea, and chocolate mousse.

Mass at 4:30 PM. – Again, Please be sure to bring your regalia!

Banquet 7:30 – 10:00 PM Guest ticket for banquet \$55.00.

Banquet Menu Buffet Style: Seven layer salad, ambrosia salad, field greens, fried catfish, roast turkey breast with cranberries and oyster stuffing, baked Virginia ham, mashed potatoes, candied yams, broccoli casserole, succotash, fresh backed dinner rolls, apple cobbler and pecan pie, coffee and iced tea.

Please advise if there are any Dietary Restrictions

OBSERVERS

There is a separate registration form for you and your guest. Please complete this form and submit, with your money, to your Assembly for inclusion with their submission to the Master.

FEES & PAYMENTS

Form 4's and Assembly checks made payable to "Master's Fund".

Personal checks from Candidates, Observers and/or Guests will not be accepted.

Please have all Candidates, Observers, Wives and Guests names and money to the

Master no later than **October 12th.** **NO EXCEPTIONS!** Neatly printed.

No refunds requests, ladies luncheon, or banquet reservations will be accepted after October 12, 2013. Send to District Master SK David Onofrio; 601 Parker St., Fuquay Varina, NC 27526.

CANDIDATE FORM 4's

Incomplete submissions will be returned for correction. This delay could cause a candidate to be disqualified if I do not have it back in time. To avoid this, follow the attached example of a completed form 4.

Items that have been missing in the past are:

- Membership Numbers
- 1st Degree Date
- Citizenship questions
- New or Present Assembly Number and Location (Sponsoring Assembly)
- Signature of Financial Secretary and Council to which the candidate belongs
- Applicant Signature
- FN and/or FC Signatures

LEGIBILITY COUNTS! If it is difficult to read, print above the name. Certificates are made for each candidate and each time we have a dozen or more that are incorrectly spelled. Most because we cannot read the names.

Finally, I **MUST** receive the top two copies. I have the responsibility to submit the top, or original, to Supreme with my report. The second copy is for my records should there be a discrepancies, this copy is used for corrections with Supreme.

There will not be ANY refunds after the cutoff date unless there is an extreme hardship or I have made an error and not responded to a request for refund prior to the cutoff date. Remember, there are only two of us working the lists and we are as careful as possible, but errors are made.

Thank you all for your help.

DM Dave Onofrio

DS Bill Barry

The completed "Dress Code Form must also be attached to each candidate's Form 4.